Old Hall Primary School
General Data Protection Regulation GDPR
Privacy Notice for Pupils

At Old Hall we aim for every child to be
Aspirational- *for each child to achieve their full potential, socially, emotionally and academically, through the subject areas taught in our varied and stimulating curriculum.*
Inspirational- *to inspire enquiring and healthy young minds; to develop a love of learning. Our 'Aspirations Project' provides opportunities for children to view the wider world and possible career opportunities through engaging and exciting workshops and visits.*
Motivational- *all children are rewarded, achievement and personal successes are celebrated, including: excellent manners, good social and behavior skills, whether it be individual or part of a team.*
Aim High at Old Hall- *all learners experience a rich, diverse and exciting curriculum, encouraging and developing independent skills and resilience for them to be successful, confident and ready to approach the challenges for Key Stage 3 and beyond.*
Aspirational, Inspirational, Motivational. AIM High at Old Hall.

Introduction

Everybody has a right to have their personal information kept confidential, this includes the children who attend **Old Hall Primary School** and their families. The school is committed to protecting pupils' and families' privacy. These rights are also part of the law, the General Data Protection Regulation.

Why do we keep data?

The School uses data (personal information) for the following main reasons:

- To record who is on the school roll (our admissions)
- To record school attendance
- To assess how well pupils are attaining and to predict how they might attain in the future
- To help keep children safe and healthy (protecting pupils' welfare).
- To make sure that we give equal treatment to all children
- To arrange activities beyond the school day (after school clubs, for example)

The school receives this data, works with it, stores it and shares it with others on the legal basis of *Public Task*. This means that these activities are tasks that the school has to carry out.

The school will ask for families for *consent* to our using other data, such your photograph.

Keeping your information private

The school will make every effort to keep your information private. We will lock away paper records and make sure that the computer systems are secure. We will work hard to:

- Prevent any data being lost
- Prevent any data being stolen
- Prevent data from being deleted inappropriately
- Prevent data being seen by people who have no right to see it
- Prevent data being altered inappropriately

To help keep children safe it is important that the adults looking after you know if there are any health issues that you might have. Although we will share this information, we will only share it with people who need to know it to keep you safe and healthy.

The school has a Data Protection Team who will look after pupils' information, the team consists of Mrs Ainscoe, Mrs Scarth and Mr Chase. We have also appointed a *Data Protection Officer* who advises and visits the school. He is Mr Stygall who works for a company called Safeguarding Monitor. He has been a head teacher.

The Governing Body has a governor who also looks after pupils' information. Their name is Mr Barrie Rostron.

Pupils' Data

The sort of data that is personal and which should be kept private includes:

- Your full name and address and your family details
- Anything to do with your health and your welfare
- Anything to do with your religion (if you follow a religion) and your ethnicity
- How you are getting on in school

The school will expect every pupil to play their part in protecting other people's personal information (or data) which is why we ask all the children in Key Stage 2 to sign an Acceptable Use Policy. You have the *right* to have your data kept confidential and you have the *duty* to maintain other people's confidentiality.

The school might have to change this notice if there are changes to the law or if the school decides policy changes are needed.

Signed ……. Dated ……